

S E C R E T

10-12" Talk

"The Clandestine Service Historical Program and How it Affects You."

I. INTRODUCTION: *GOOD MORNING, LADIES + GENTLEMEN.*

If you are no more familiar with the Agency's Historical Program than I was when given this job a year and a half ago, you are probably saying right now something along the lines of "Who Needs it?" or "My God, are they going to put our operations in the Library of Congress?"

I may assure you right away that the papers written for this program are not going to be found in the Library of Congress. Even more, they will never leave the custody and control of the Clandestine Service, to say nothing of headquarters.

As to the first question, "Who needs it?", let me ask you a couple of questions. "How many of you have been assigned to a field station and have asked the Desk for briefing papers on the station, ops files, etc. so you can get / 'read in' on the kind of a place you're going to?" Or, how many of you have been put in charge of an office or of an activity, and tried to find out what that office is supposed to do, how, ~~and~~ and why when/it got started, and what it has done for the past 20 years?"

Now one more question: "Were you immediately given a carefully researched and tightly written chronological summary that you could read in a few hours?" If you can truthfully answer that one with a "Yes", you are an exception; or you were until the advent of the CS Historical Program!

S E C R E T

-2-

I.(Cont'd)

More than likely, you~~re~~ were given some dog-eared files from which, if you had some weeks to spend looking thru them, you would get some sort of an idea about the subject, but you would come out of it with a rather confused ~~idea~~ ^{picture} ~~idea~~, with, perhaps, some important gaps. Today, you stand a chance of having your component historical officer give you a neatly bound, green-covered history that tells you the story as well as it has yet been put together.

THIS IS WHAT ONE LOOKS LIKE - SHOW A BOUND COPY.

You will note that the color is an awful, bilious green, and you may wonder why. It was planned that way - it is so different from any other document in the Agency, that it calls itself to your attention immediately, and you know at a glance that it is a CS history, and as such, very sensitive.

II. What are we trying to do? What is the purpose of the Program?

Our directive, given us by the DCI and the DDP, is to record the story of our first 20 years as an ^{espionage service} ~~intelligence agency~~ - the record of our successes and failures, the story of why we have done what we have done, and how we did it - also, who did it, - - - overseas and at headquarters; ^{chronological} The/story of our stations and bases around the world, and of our headquarters elements and their organization and functions. Also, where warranted, we write up certain significant operations as separate histories, known as "operational monographs".

This should cover the period 1945 to 1965.

What happens to the period after that? All papers that narrate the doings of a going organization or operation, will be up-dated at five-year intervals.

S E C R E T

-3-

III. What goes into a station history, you may ask?

We start with the beginning, recording why, when, and by whom it was opened.

We then record what its mission was, and in what kind of a political climate it had to operate.

What kind of operations did it have - FI, CI, CA ?

Unilateral or bilateral (Liaison)

How were its relations with the other elements of the U.S. official community?

How were relations with the local government, or those parts of it with which we had direct dealings?

We carry this on in chronological ~~style~~ and narrative style till we get to the cut-off date : about 1965.

Either at the end, or as appropriate thruout the text, we evaluate our performance - that is, what lessons did we learn from our successs or our failures?

IV. Now, who are our readers? How do you go about getting hold of one to read?

First of all, these histories, like everything else in the CS, ^{are} ~~is~~ on a need-to-know basis. If you have a need-to-know, you will be authorized to read that particular history - if not, you will be politielly refused.

25X1A

Who has a need to know that qualifies him to read the [REDACTED] History, for instance?

1. The newly-appointed chief of station

Approved For Release 1999/09/24 : CIA-RDP83-00764R000300130001-5

2. A senior station officer

S E C R E T

-4-

IV. (Cont'd)

3. A new division chief, branch chief, or Desk officer.
4. Other officers at headquarters with ~~an~~^a demonstrated need-to-know all or just a part of the story. An example of this would be an FI Staff officer who was doing a study on our liaison operations around the globe, or a CA officer who was doing a study of youth or student operation world-wide or continent-wide.

If you qualify as one of these, you are most welcome to read one - the one, that is, for which you are qualified. Our histories are not intended to satisfy idle curiosity, or to be a substitute for the Library Reading Room!

V. SENSITIVITY AND CONTROLS:

A. I have been talking about these histories as most sensitive documents - well, ^ohw sensitive are they?

Perhaps if you look at it this way, you'll see what I mean: *Have you ever thought how sensitive one T.S. document is? Or one EYES ONLY? Then what about the whole story?*

When you recall how many hours, or weeks or months you've spent trying to locate, read and digest some material from our compartmented files, and finding that some of the documents are stored in our Records Center and some have been destroyed, and then you try to track down the "man who was there at the time" to fill the gaps, you'll get some idea of the job it is to write one, and a better appreciation of what's in one. And then when you realize that our station histories tell you the ^{whole} ~~the~~ story - who did what to whom and who got paid - all carefully researched and spelled out in tightly-written prose, you'll have some idea of how sensitive they are and how we have to take extra precautions with them.

S E C R E T

S E C R E T

-5-

CONTROLS!

VI Now, how do we control them?

1. They are never out of the hands of a CS employee from beginning to end - drafting, typing, editing, and binding.
2. Only two copies are ever made : the original is typed in my office, and one xerox copy is made.
3. Original is turned over to the Repsonsible Historical Officer of the owning ~~component~~ component.
4. Xerox copy is turned over to the DDP Registry.
5. All drafts are then destroyed
6. The RHO is the one who keeps his copy, and gives, or obtains from the responsible Branch officer, permission to read it; this in writing. he then enters the following on a log sheet for each history: name, office, extension and reason for reading of the requesting officer, the date he was loaned the volume and date it was returned.
7. He reports to me annually in writing that he has all accountable histories, and periodically who has read them.
8. My office keeps no copies of histories.

VII What is our authority for this program?

The CS regulation CSI 5-13, which spells out the duties and responsibilities of everyone concerned with the writing or reading of CS histories.

S E C R E T

-5-

S E C R E T

-6-

VIII What do I do for the Program?

To answer this question, let's follow me thru a typical case.

1. I have the component prepare a Plan, or Program Outline of what papers should be written. This is reviewed by me and the CSHB. When approved, it is the standing requirement for that component.

2. Next ^{Step} ~~step~~ is to find a writer - an officer with experience and one, hopefully, who has a degree in history, and who has demonstrated the ability to write clearly and easily. (That eliminates a lot of us right away!)

3. Then, I must convince him to do it, no easy task in many instances.

4. Then, as I have no slots, I must convince the component to provide the slot, also no easy task when slots and money are tight.

5. Then we must find him suitable office space, and, hopefully, a clerk-typist, to type up his drafts.

6. Then my small staff and I brief him on the program as a whole, and his part in it, discuss how he will organize his material, and have him produce an outline, which we then go over and critique. He receives all our written guidance material.

7. Then he starts to research, and then to write. We keep in touch with him and provide him periodic advice and guidance.

8. When his first draft is ready, and has been approved by his component chief, it comes to us for editing. This is to see that it is clearly written, it has no gaps, that there is due regard to security, and that it is objective - not a whitewash or a knife in the back.

S E C R E T

S E C R E T

-7-

VII. (Cont'd)

9. Then it goes to our Control Copy officer, who checks it for format, attachments, etc. and assigns it to a typist, who types it in final form. It is then proof-read and bound and delivered.

This I do for each of the CS components, plus holding Board meetings, and implementing policy guidance.

VIII. ORGANIZATIONAL CHART OF AGENCY HISTORICAL STAFF:

Now that you have a better idea of what we do in the HS, let me show you an organizational chart of the Agency Historical Staff.

SIGNAL OPERATOR TO THROW CHART ON SCREEN:

As you see, it starts with the Director, and the command line runs down thru the Executive Comptroller, the Chief, and DC Historical Staff to the Historical Officers of the four directorates, DDP, DDI, DDS, DDS&T.

Each of these has his own Historical Board. *POINT TO CSHB + DDP*

In the box on the right, is the Curator, Historical Collection. This is the place where all documents of use to a writer are indexed, and the copies of the more frequently called-for documents are housed. This is the writer's first stop ~~to start~~ finding his material. ~~the~~

Here, all finished histories are indexed, and you might be interested in our color-coding system. (SHOW CARD) Each Directorate has a color for its histories, and, thus, the cards for those histories are printed on that color stock: Green for CS, bleu for DDS, etc.

S E C R E T

S E C R E T

-8-

IX. ORGANIZATION CHART OF DDP:

SIGNAL OPERATOR:

Now that you see the Agency Structure, let's look for just a minute at the DDP structure:

The box at the top of this one is where I sit;
with my secretary on my lap;

Then there are my two editors
the Control-Copy officer (a woman)
three typists who do the final copy.

X. What Does it Mean to You?

1. In the first place, you may well be a potential contributor. How? As a writer, or as a person who will be debriefed by a writer, or as one consulted, say, to read a section dealing with an area of your competence, and to advise the writer if it is correct to the best of your knowledge.

2. In the second place, you're a potential user. You may well have a need to read one or more of these histories in the course of your career. There is a Historical Officer in each CS component; he will be glad to see you and answer any questions you may have, or to accept your offer of help.

S E C R E T

-8-

S E C R E T

-9-

XI. CONCLUSION:

I have given you a very brief outline of the CS Historical Program.

Let me summarize what I have said:

It is designed to record the story of the who, what, why, when, ^{where} and
how of the Clandestine Service - its stations, its bases, its headquarters
elements, its significant operations - our successes, our failures.

It is done totally within the CS by CS personnel.

It is designed to give those who come after us the record of
what we did and how we got ^{where we are} ~~there~~ - if you have a need to know!

END

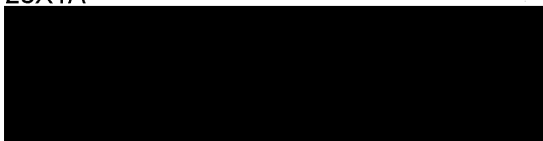
S E C R E T

-9-

~~SECRET~~

HS/CSG - 2450

25X1A



SPEECH

ON HISTORICAL PROGRAM

DELIVERED 9 APRIL 1969

BEST COPY

AVAILABLE

ON ALL PAGES

SUBJECT

SERIAL NUMBER

TECHINGE TEMPLATE

TECHINGE TEMPLATE

SECRET

ADP H.O

SECRETARY

COMPONENT
H. O. S.

EDITORS

CONTROL -
COPY DESK

COMPONENT
WRITERS

3 TYPISTS

RESEARCHERS
& TYPISTS

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECHINGE TEMPLATE

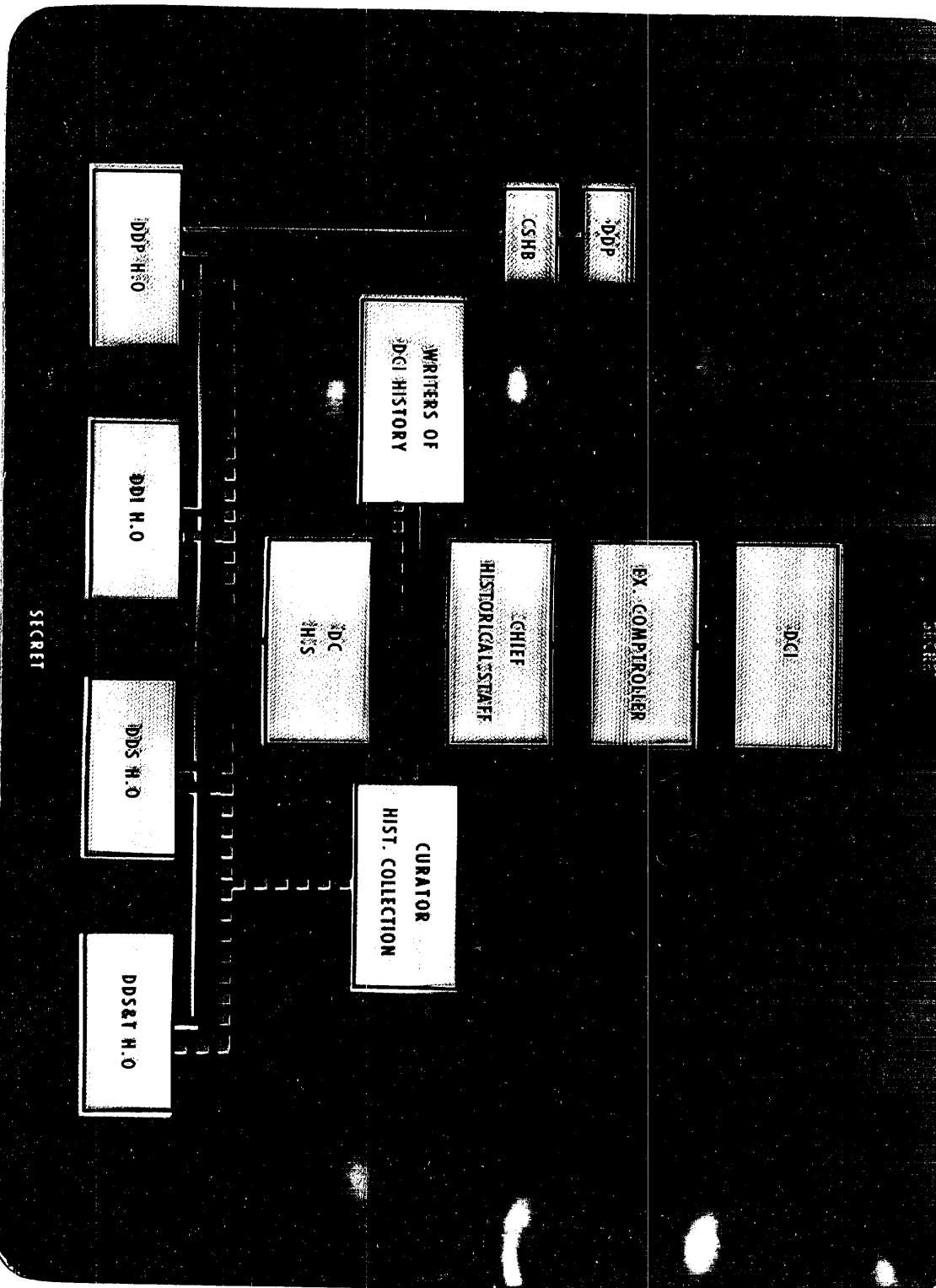
TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECHINGE TEMPLATE



SECRET

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECNIFAX

REPRODUCIBLE MATERIALS

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECHINGE TEMPLATE

TECNIFAX FILEABLE TRANSPARENCY MOUNT

71/4" x 10" MASK — USE 81/2" x 11" FILM